



Town of Monroe
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June 29, 2021
MINUTES

The meeting was called to order at 7:00 p.m. by Oren Remick.

Selectmen Present: John Blanchard, Justin Bradshaw, Oren Remick

Public Present: Keith Merchand

1. Approval of the minutes from 6/22/2021 Selectmen Meeting. Oren moved and Justin seconded to approve the minutes of the 6/22/2021 Selectmen Meeting as written. The motion carried unanimously.
2. Public Input - None
3. Call to Auditor Steve Veroff – this will be rescheduled as we were not able to reach him.
4. Discussion items
 - a. New Computer – Diane stated requested additional RAM be added to the order. This was approved and the system will be ordered.
 - b. ARPA Relief Fund Public Hearing and Update. There was no public in attendance for the public hearing on the ARPA Relief Funds. Justin made the motion to accept the funds in the amount of \$83,961 to be provided in 2 annual payments of \$41,980.55. Oren seconded the motion and it passed unanimously.

Diane stated she had come up with a list of possible projects for the funding. As water infrastructure is one of the approved project types, Diane suggested we look into the following items: Electronic meter reading – cut down on possible errors, a SCADA system, upgrade a portion of the water lines to provide redundancy, look into SMART meters, look into increasing capacity for the future, possibly look to increase fire ponds in the North end of town. Scott Clang from Granite State Rural Water will be available to discuss in the near future.

- c. Hazardous Waste Day – Justin stated he has not gotten information back on this. Diane stated she found a flyer on Littleton’s Website that stated they allowed non-residents to drop items off at their Hazardous Waste Day but there is a cost involved. We will research into the company that Littleton is using.
 - d. Paving Bid. Justin stated additional information is needed from our Road Agent before putting out the paving bid for Coppermine Road. Also need to think about adding guardrails. Randy will attend the first meeting in July.
 - e. The response our lawyer regarding the Library questions from the last meeting led to additional questions. Diane will ask for a guidance on the new questions.
 - f. Postal Lease – Diane stated we received a preliminary lease renewal for the Post Office lease. The Selectmen stated they were okay with the proposed lease. The current lease goes through 2023. Will sign the new lease when it is time.
 - g. 2013 FairPoint Tax Abatement Settlement – Justin moved to approve the settlement with FairPoint and Oren seconded the motion. The motion carried unanimously.
 - h. Justin noted that the company should be coming to install new cameras at the Municipal Building this week or early next week. Once installed, will need to cancel the current monitoring company.
5. The following items were submitted for Approval:
- a. Trust Fund Requests
 - i. Town Building Maintenance for ceiling tiles in Town Hall – decision was to hold off and not submit this at this time.
 - ii. Town Road Maintenance Paving & Culvert Work for Coppermine Road - \$150,643.34. John moved to approve the request of \$150,643.43 from the Town Road Maintenance, Paving & Culvert Work Expendable Trust Fund per the 2019 Warrant Article that was encumbered December 8, 2020. The motion carried unanimously. Additional funds may be requested in the future.
 - iii. Town Building Maintenance for Library Lighting Project. Justin moved to approve the request for \$5,000 from the Town Building Maintenance Capital Reserve Fund for the Library Lighting Project per 2020 Warrant Article 8 which was encumbered for use in 2021. The motion carried unanimously. There will also be a request for funds from the library Building Expendable Trust Fund to be signed by the Library Trustees for this same project.
 - b. Welcome Letter packet – Justin requested this draft packet be emailed to the Selectmen so they can review.

Oren moved to adjourn the meeting and John seconded the motion. The meeting adjourned at 8:45p.m.

Respectfully Submitted,
Diane Gibson Smith - Administrative Assistant