



Town of Monroe

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Selectmen Meeting Minutes
March 30, 2021

The meeting was called to order at 7:08 p.m. by Oren Remick.

Selectmen Present: John Blanchard, Justin Bradshaw, Oren Remick

Public Present: Keith Merchand

1. Approval of the minutes from 3/23/21 Selectmen Meeting. John moved and Oren seconded the motion to approve the minutes of 3/23/21 Selectmen Meeting as written. The motion carried unanimously.

2. Public Input - none

3. Discussion items

a. Safety & Health Written Program – Diane presented a new Safety & Health Written Program to be submitted to the State Department of Labor. When the Joint Loss Committee meets in April, the plan will be adopted at that level as well. Going forward portions of the plan will be reviewed at each meeting.

Oren moved and John seconded to adopt the plan. The motion carried unanimously.

b. Justin stated Water Pump #3 was pulled and found to need a new “O” ring. This was fixed. Water Pump #2 was also pulled and a small hole was fixed. The determination was made to change out this pump. The aeration problem appears to be repaired.

Oren suggested we contact Scott Clang with Granite State Rural Water Association to help with any changes in pricing which are recommended.

Meter changes will be scheduled for July/August this year.

- c. Diane asked about the suggested revisions to the zoning ordinance. They will be forwarded to the Planning Board for consideration.
 - d. Diane questioned if we needed to schedule swimming program. The decision was made to offer the same as we did last year. If any Town of Monroe kids take individual lessons, a receipt can be provided to the Town for reimbursement. Information will be placed into the next newsletter.
 - e. Diane state she has information from a couple of IT companies. Need to talk to one more prior to making a selection.
 - f. Selectmen again discussed ways to reduce the number of hours the Treasurer spends on duties.
 - i. Diane verified that the auditor does not have a problem with the Selectmen signing checks as long as they also review the back up. Currently selectmen already verify the bills. .
 - ii. Diane stated the contract for the check scanner was delivered to the bank and the scanner will be here soon.
 - iii. The option of no longer accepting cash was again discussed. Will review how much cash is taken in each week to make a determination.
4. Items were approved.
- a. Payroll Manifest
 - b. Accounts Payable Manifest – General Fund/ Water Fund
 - c. Transfer of \$50,000 from ICS account to General Fund
 - d. Building Permit – Williams
 - e. Current Use request – Tyler
 - f. DOT Roadways information.

Oren moved to adjourn the meeting and John seconded the motion. The meeting adjourned at 9:10 p.m.

Respectfully Submitted,
Diane L. Gibson Smith, Administrative Assistant