



Town of Monroe

Po Box 63

Monroe, N.H. 03771

Phone 603-638-2644

Fax 603-638-2021

Email: [monroeselectmen@roadrunner.com](mailto:monroeselectmen@roadrunner.com)

Selectmen Meeting Minutes  
February 11, 2020

The meeting was called to order at 7:12 p.m. by Jennifer Boucher.

Selectmen Present: Jennifer Boucher, John Blanchard,

Public Present: None

1. Approved Minutes and Non-public minutes. Jennifer moved and John seconded to approve the minutes of the February 4, 2020 meeting and the non-public minutes of the same date. The motion carried unanimously.
2. Public input. - none
3. Proposal from HEB for Coppermine Road Project. Chris from HEB stated the project is not ready to do out to bid. The engineering cost to get the project ready and out to bid will be about \$80,000.

John moved and Jennifer seconded to table this item for two weeks in order to obtain additional information. The motion carried unanimously.

4. Discussion of the SRF Loan in the Water Department. Jennifer noted she had looked into the SRF Loan win the Water Department will in the office this week. She reviewed the payback schedule and stated she recommends only doing 1 payment this year. She stated water rates may need to be raised in order to fully cover the department costs. Time spent on water projects will be tracked more completely this year.

5. Other Items approved:
  - a. Requests from Trust Funds:
    - i. Jennifer moved and John seconded to request \$40,000 from the Town Utility Appraisals, Court Case & Legal Fees ETF to cover the September 2019 bill from George E. Sancoucy PE for the 2019 Utility Updates. The motion carried unanimously.
    - ii. Jennifer moved and John seconded to request \$22,236 from the Town buildings Maintenance Capital Reserve Fund for 40% of the cost of the Gym Floor replacement as requested by Danaher Floor Restoration, Inc. The motion carried unanimously.
    - iii. Jennifer moved and John seconded to request \$1,500 from the Town Post Office Building Capital Reserve Fund to be used to update bathroom at the Post Office. The motion carried unanimously.
  - b. Pistols permits – these will be looked at next week as the permits were not completed in time for this meeting.
  - c. Contracts for the Usage of the Town Hall – approval was given for usage of the Town Hall to Linda Bunnell and Monroe Public Library.
6. Budget discussion. Items discussed regarding the budget included:
  - a. Jennifer reviewed the warrants she and Diane worked together on last week. The donations were left on, but a secondary list has been put together.
  - b. Jennifer suggested that the Town look at replacing the current health care. Diane will get information on going out to bid on this.
  - c. Jennifer stated she received notice that Level I and Level II firefighting training may be coming to the area. Diane is to ask Russell Brown to contract Phil Blanchard regarding.
7. Diane stated she was notified by the Library that items are needed for the next Community Newsletter. The list of items to be included are Firefighter and EMT needs, Town Meeting information, Large Trash Day – will have strict enforcement of the rules this week.

Jennifer moved to adjourn the meeting and John seconded the motion. The meeting adjourned at 9:15 p.m.

Respectfully Submitted,  
Diane L. Gibson Smith, Administrative Assistant