



Town of Monroe  
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Selectmen Meeting Minutes  
August 4, 2020

The meeting was called to order at 7:00 p.m. by Oren Remick.

Selectmen Present: John Blanchard, Justin Bradshaw, Oren Remick

Public Present: None

1. Approval of Minutes from July 28, 2020. Oren made a motion to accept the minutes from July 28, 2020 meeting and John seconded. The motion carried unanimously.
2. Pete and Gerry's trash agreement update. Diane provided an update on where the agreement stands. Further discussions are needed with Pete and Gerry's on this issue.
3. Discussion of selling trailer. The trailer purchased last fall was discussed. The decision was made to place the trailer for sale. We will be advertising the trailer for sale by sealed bid with a minimum bid of \$350.00. This will be put onto the website and Face Book. The trailer will be available for viewing at the Municipal Building.
4. Request for funds from Town Building Maintenance Capital Reserve Fund to reimburse the Town for additional expenses for the Town Hall gym floor. The extra work performed by Danaher Floor Restoration Inc. to level the gymnasium floor in the Town Hall came to \$25,975.00. Justin moved to approve requesting funds from the Town Building Maintenance Capital Reserve Fund for this purpose. Oren seconded the motion and it passed unanimously.
5. Diane distributed the revised copy of the OHRV Policy. Justin requested it be distributed electronically to the Board.

6. The following items were approved.
  - a. Payroll Manifest
  - b. Accounts Payable Manifest – General Fund and Water Fund
  - c. Cemetery Plot purchase
  - d. Job description for Deputy Town Clerk as backup to Admin Assistant. – pulled for additional clarification on duties and title.
  - e. Water Billing Policy update - hold
  - f. Building permits (2)
  - g. Employee Time Off Request
  - h. Grant in Aid Project – Town of Monroe is not property owner so will not sign the document.
  
7. John requested an update on several items:
  - a. PA System for Town Hall – s new system is needed. Justin or John will look into a new system.
  - b. Camera System at Municipal Building – Justin is looking at a new system.
  - c. Casella – recycling change to begin soon. Newsletter has not gone out yet due to printing delay.
  - d. Skating Rink – do we want to purchase a liner? Justin suggested trying other things first such as sealing the cracks first.
  - e. Turnarounds – Randy has roughed in the turnaround on Stanton Road. Still needs to have gravel and rocks.
  - f. BlakTop – no date has been given for beginning the projects already approved. (Note: Diane spoke with Randy who says they should be done in the next week or so)
  - g. Coppermine Project – decision was to put together a bid package in house and then have the Attorney review for completeness before putting it out to bid. This will happen soon.

Justin moved to adjourn the meeting and Oren seconded the motion. The meeting adjourned at 9:35 p.m.

Respectfully Submitted,  
Diane L. Gibson Smith, Administrative Assistant