



Town of Monroe
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Selectmen Meeting Minutes - amended
August 11, 2020

The meeting was called to order at 7:00 p.m. by Oren Remick.

Selectmen Present: John Blanchard, Justin Bradshaw, Oren Remick

Public Present: Julie Hall, Richard Blanchard, PJ Blanchard, Keith Merchand

1. Public Input

- a. Julie and John Hatley asked a question about the Town's rules on Air BNB and/or renting out campers. Justin noted this will need to be researched and brought back.
- b. Richard Blanchard was in to address an issue with a speeding 4-wheeler driver from over the weekend. PJ Blanchard stated he also followed a 4-wheeler and then called Fish and Game. Justin suggested maybe Plains Road should be closed. This will need to be discussed further.
- c. PJ Blanchard requested the bushes be mowed along the road between Burrill's barn and Coppermine Road.

Justin moved to go into Non-Public session under RSA 91-A:2(c) Reputation. The Non Public session began at 7:25 p.m.

Oren moved and John seconded to close the Non-Public session. The motion carried. The Public meeting re-opened at 7:45 p.m.

- d. Dan Powers stated he is requesting a different alarm be put on the loader or that it not be used until after 8:00 a.m. The alarm is very loud. A new backup alarm will be looked into.
- e. Dan also stated there are dead pine trees on the line that need to be removed. The Selectmen suggested Dan talk to Randy regarding the trees.

Oren moved to return to Non-Public session. The Non-Public session began at 7:55 p.m.

John moved and Oren seconded to close the Non-Public session and return to the Public meeting. The motion carried. The Public meeting re-opened at 8:15 p.m.

- 2. Approval of Minutes from August 4, 2020. Oren made a motion to accept the minutes from August 4, 2020 meeting and John seconded. The motion carried unanimously.
- 3. Opening of bids
 - a. Paving of Stanton Road – we received a total of 5 bids – bid tabulation sheet is available for review. Oren moved to accept the bid submitted by J. Hutchins, Inc. and Justin seconded the motion. The motion carried unanimously. The project was awarded to J. Hutchins, Inc.
 - b. Road Crack sealing – 3 bids were received. Additional information is needed before the bid can be awarded. This bid will hold over until the next meeting.
- 4. Items for Discussion
 - a. Opening date for Town Hall – the decision was made to hold off setting a date for the opening the Town Hall – but it will be closer to October.
 - b. Date for work session – Coppermine Road project. Diane distributed a draft bid packet as a starting point. Work session date will be scheduled soon.
 - c. OHRV issue – The Board of Selectmen discussed the OHRV issues which have been ongoing. Justin stated Diane had contacted the State Police and Fish and Game for guidance and was told they could not do anything as the roads are open by the Town. After discussion, the suggestion was made to close all roads and give the reasons why as underage drivers, speeding, no protective gear, and unregistered vehicles. We will also request additional hours from the State Police.

John moved and Oren seconded to shut down all the Town Roads to OHRV (Off Highway Recreational Vehicles) effective 8/12/2020 for 60 days. The motion carried unanimously.
 - d. Water meter update. Diane stated 3 meters have been changed out with new meters. The new meters read differently. This will be shown to the meter reader.

Several readings were incorrect due to the new meters on the last reading – those will be corrected on the next billing cycle.

5. The following items were approved.

- a. Accounts Payable Manifest – General Fund and Water Fund
- b. Driveway Permit for Ryan Cloutier
- c. Job description for Deputy Town Clerk as backup to Admin Assistant. Email to Selectmen.
- d. Water Billing Policy update – Email to Selectmen
- e. Driveway Permit application – Email to Selectmen

Justin moved to adjourn the meeting and Oren seconded the motion. The meeting adjourned at 9:40 p.m.

Respectfully Submitted,
Diane L. Gibson Smith, Administrative Assistant