



Town of Monroe  
Po Box 63  
Monroe, N.H. 03771  
Phone 603-638-2644  
Fax 603-638-2021

Email: [monroeselectmen@roadrunner.com](mailto:monroeselectmen@roadrunner.com)

Selectmen Meeting Minutes - amended  
August 25, 2020

The meeting was called to order at 7:00 p.m. by Oren Remick.

Selectmen Present: John Blanchard, Justin Bradshaw, Oren Remick

Public Present PJ Blanchard

1. Public Input
  - a. PJ Blanchard stated he recently attended a couple of funerals at the North Monroe Cemetery. He stated walk-in gates are needed by the Vestry to make it easier for people. The Selectmen agreed and will talk to the Sexton about this.
2. Approval of Minutes from August 18, 2020. John made a motion to accept the minutes from the August 18, 2020 meeting and Oren seconded the motion. The motion carried unanimously.
3. Opening of bids
  - a. Library Lighting – 1 bid was received. As the bid did not say how many or what types of fixtures, the bid is being held for additional information
  - b. Trailer – no sealed bids were received. The Selectmen decided to accept the verbal offer of \$400 from Todd Webster for the trailer.
4. Discussion items
  - a. Coppermine Road project work session – postponed setting work session date.
  - b. Hiring of Deputy Town Clerk/Administrative Aide – Justin stated he wanted additional changes made to the job description prior to discussion. These will be completed.

- c. Driveway Permit application update. – Okay to begin using the new permit application. This led to a discussion about needing to fill out a permit whenever you create or make changes to a road that connects to a State road. Will fill out an application for the Stanton Road.
  - d. Water Billing Policy – additional changes were requested. Discussion of how many customers had not paid. Diane will check with Grafton County Sheriffs to see if they are able to serve a notice to accounts that are way past due.
  - e. Advertisement for Snow Plowing on Lang Road an N Monroe Fire Station. Decision was to only advertise for the N Monroe Fire Station. This will be going out in mid-September.
5. John had several items he wished to get updated on and several to update everyone on.
- a. Recycling – John requested clarification. Justin stated we do pay \$35/ton for recycling of glass through NRRA. The other items are taken care of through Littleton Recycling. Aluminum foil should be placed in the metal container. #1 plastic should not have food containers or egg cartons. These items should be tossed in the trash.
  - b. Dumpster behind Town Hall – John stated he had it moved temporarily to the Municipal Building to help during the recycling.
  - c. Road Crack Sealing – John stated Randy has contacted one of the companies and they will begin soon.
  - d. John stated Randy will be removing the hot top from the Gibson Pit to use on the Hunt Mountain Road.
6. Larry Thomas, Sexton, stopped in and had several items to discuss.
- a. Larry requested approval to have the lawn tractor in the village cemetery tuned up at the end of the year. Selectmen stated that would be okay
  - b. Larry stated Mary Edward’s grave site in the North Monroe Cemetery has many small items around the site but has not been taken care of for quite some time. He requested removing the items and placing in a box. The Selectmen stated that was okay.
  - c. Larry noted that no planting is allowed in the Cemetery but there have been a couple of items planted around one site. Diane will contact the family and let them know the plants will need to be removed.
  - d. Diane stated she was contacted by Donna Mitton regarding stone cleaning. She had contacted Gandin Brothers and Littleton Monument – only Gandin Brothers had replied. Diane will have them contact Larry about the work to be done.

7. The following items were approved.

- a. Payroll Manifest
- b. Accounts Payable Manifest – General Fund
- c. Request for use of Town Hall for November

Justin moved to adjourn the meeting and Oren seconded the motion. The meeting adjourned at 9:45 p.m.

Respectfully Submitted,  
Diane L. Gibson Smith, Administrative Assistant