



**SITE PLAN REVIEW**  
**Site Plan Review - APPLICATION**  
**MONROE, NEW HAMPSHIRE**

|  |   |  |  |
|--|---|--|--|
| Name of Site Plan:   |   | File Number:   |  |
| Map:   | Lot:  | Street Address:  |  |
| Name of Owner:   |   | Phone Number:  |  |
| Mailing Address: _____   |   |  |  |
| Email Address: _____   |   |  |  |
| <b>Site Plan Review Required?</b>  |   |  |  |
| Is the property use:<br>a) non-residential or multi-family <b>OR</b><br>b) a residential property being changed to non-residential or multi-family use?  |   | <input type="checkbox"/> - YES<br>Continue to next question  | <input type="checkbox"/> - No<br><b>STOP:</b> Site Plan Review is not required |
| Does the project involve the construction or enlargement of any:<br>a) single or two family dwelling or building accessory to such dwelling <b>OR</b><br>b) home business <b>NOT</b> involving any outdoor lighting, signs, noise, outdoor storage or client/delivery vehicles <b>OR</b><br>c) exempt governmental land use? |   | <input type="checkbox"/> - YES<br><b>STOP:</b> Site Plan Review may not be required (see section 4.03) | <input type="checkbox"/> - No<br>Continue to next question                     |
| Is new development, redevelopment or expansion being planned? (This includes additional use or additional dwelling unit)   |   | <input type="checkbox"/> - YES<br>Continue to next question  | <input type="checkbox"/> - No<br><b>STOP:</b> Site Plan Review is not required |
| <b>Applicant Acknowledgement</b>   |   |  |  |
| The undersigned applicant hereby submits to the Monroe Planning Board the above Site Plan and respectfully requests approval of said Site Plan. In consideration for approval and privileges occurring thereto, <b>the applicant hereby agrees:</b>  |   |  | <b>Initial to Agree</b>  |
| 1  | To comply with all provisions of the Town of Monroe site plan review, subdivision and zoning regulations.   |  |  |
| 2  | To save the Town of Monroe harmless from any obligation it may incur or repairs it may make because of my failure to carry out any of the foregoing provisions. |  |  |
| 3  | To make no changes whatsoever to the Final Site Plan as approved by the Board unless a revised Plan is submitted to and approved by the Board.                  |  |  |
| 4  | Mr./Mrs./Ms.<br>_____   |  |  |
|  | NAME(S)   |  |  |
|  | of<br>_____   |  |  |
| ADDRESS  |   |  |  |
| EMAIL ADDRESS  |   | PHONE NUMBER   |  |
| Is hereby designated as the person on whom all communications to the applicant may be addressed and the person on whom legal process may be served in connection with any proceedings arising out of the agreement herein.   |   |  |  |



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| <b>Applicant Acknowledgement continued</b> |  | <b>Initial to Agree</b> |
|--|--|-------------------------|
| 5  | To provide all of the names, address and phone numbers of all persons with 10% or more interest in the property. |                         |
| 6  | To provide the names, address and phone numbers of all easement holders.   |                         |
| 7  | To provide the names and tax map information of all abutters. (list attached)                                    |                         |

**Minor vs. General Site Plan Review**

|  |   |   |
|--|---|---|
| <p>Does the project <b>ONLY</b> involve:</p> <ul style="list-style-type: none"> <li>a) Addition of free standing solar panels or satellite dishes? <b>OR</b></li> <li>b) Changes in landscaping or screening NOT involving changes to grade? <b>OR</b></li> <li>c) Accessory structures of no more than 200 square feet? <b>OR</b></li> <li>d) Seasonal roadside farmstands limited to the sale of agricultural products produced on the farm on which it is located or other agricultural properties owned or leased by the same agricultural enterprise? <b>OR</b></li> <li>e) Change from one permitted non-residential use to another, or from one non-residential use allowed by special exception to a permitted use, provided the change <b>does not</b> involve <b>any</b> of the following:             <ul style="list-style-type: none"> <li>1) Increase number of dwelling units</li> <li>2) Increase pedestrian or vehicle traffic</li> <li>3) Change in parking</li> <li>4) Add to the footprint, height or mass of buildings</li> <li>5) Reconfigure entries, loading/unloading areas</li> <li>6) Add or reconfigure outdoor lighting</li> <li>7) Add or relocate free standing signs</li> <li>8) Increase impervious surface</li> <li>9) Reduce landscaping or screening</li> <li>10) Change grade</li> <li>11) Add or increase outdoor use area such as for dining or recreation, decks/patios</li> <li>12) Increase in delivery or service vehicles /equipment</li> <li>13) Change or increase hours of operation</li> <li>14) Increase in noise or odor.</li> </ul> </li> </ul> | <input type="checkbox"/> - <b>YES</b><br>Minor Site Plan Review Required (See section VIII) | <input type="checkbox"/> - <b>No</b><br>General Site Plan Review Required (See section VII) |
|--|---|---|

**Applicant Signature and Certification**

I certify that the information provided is true and correct to the best of my knowledge and I have not made any willful omissions. I understand that any omissions may result in the denial of this application.

|            |           |      |
|------------|-----------|------|
| Print Name | Signature | Date |
|------------|-----------|------|

**PLANNING BOARD REVIEW**

|              |       |
|--------------|-------|
| Reviewed by: | Date: |
|--------------|-------|

- This application must be presented to the Planning Board at least 21 days prior to a scheduled public meeting of the Planning Board
- Prior to the meeting to consider the application for acceptance, due notification (Section 6.04) of the date of the meeting must be made to owner(s), applicant(s), abutter(s), easement holder(s), any professional whose seal appears on the plan, and the general public